MISSIONS COORDINATOR

As the Missions Coordinator, you’ll be a key player in strategizing and executing the overall vision of TTW’s mission programs. This role will drive the organizational systems for impacting lives of youth through mission trips. With a high degree of energy and excellent leadership, administrative and team-building skills, the Missions Coordinator will propel TTW further in its vision to equip youth to live out the mission of God everyday and everywhere.

Perks of the Job:

Casual & Fun
We’re not your suit-and-tie kind of place. Our office has a youthful vibe that coincides with our ministry to students. Our casual atmosphere doesn’t mean we don’t take our work seriously. The TTW Team enjoys having fun and celebrating success together as a family while passionately embodying the vision we believe in.

Build The Kingdom
Be part of a team that loves the Lord and desires to use each individual’s unique skills to build the Kingdom of God.

Travel the World
You’ll travel multiple times a year as a Head Leader for mission teams and visit existing and new mission sites to deepen relationships and build partnerships with potential host locations.

Location:
This position will be primarily stationed out of our headquarters office in Allendale, NJ.

RESPONSIBILITIES:

Envision value-adding programs to further the vision of TTW and its local and global mission endeavors that will also benefit groups and churches for Kingdom building.

Collaborate with the TTW Missions Team in development and implementation of a mission strategy that extends and supports current short & long-term initiatives.

Evaluate and explore long-term partnerships with like-minded ministry philosophies that will deepen TTW’s network of relationships.

Develop a system of host-goer relationships that will develop mutual partnership through ongoing mission connections.

Establish relationship with youth connectors and passionately share vision in order to resource them through TTW programs.

Identify and develop resources that will add value to our programs in order to best serve our stakeholders.

Assist in envisioning scalable growth initiatives to take TTW mission program beyond immediate geographic area.

Oversee the mission trip process and ensure excellence, effectiveness and efficiency.
TTW Values

Accountability
We strive to have integrity in all our interactions: financial, spiritual, and professional.

Character
We desire to exhibit Christlikeness and live authentically in our efforts to love God and love others.

Collaboration
We believe that working together through collective innovation and teamwork are essential to building bridges and trustworthy relationships.

Discovery
We seek to be active students, joining God in His mission and uncovering Him at work around the world, sharing stories of the transforming power of the Gospel in compelling ways.

Excellence
We will go above and beyond in all of our interactions and duties, striving to be the best in our industry for God’s glory.

SKILLS:

You’re a strategic thinker.
You have an ability to brainstorm creatively, apply conceptual strategy, and carry out day-to-day projects through completion. You can think outside the box while still staying true to the mission.

You’re an energizer.
Others are inspired to action with your enthusiasm and you rarely run out of steam. You love to find new opportunities and are not afraid to roll up your sleeves and get dirty, diving into challenges with excitement and vigor.

You’re a relationship builder.
You possess a unique ability to relate with people from all backgrounds – from overwhelmed youth pastors, protective parents, focused missionaries, disengaged youth, to passionate co-workers – and you can make them all feel appreciated. You seek out the strengths in others and encourage them to use their gifts, developing genuine relationships based upon honesty and authenticity.

You get things done.
You’re a multi-tasking machine. You follow through on every request, no matter how big or small. You keep calm during busy seasons and are able to manage a plethora of assignments and responsibilities simultaneously. You know how to prioritize and are able to delegate effectively and work efficiently.

You’re a charismatic communicator.
You have excellent verbal and written skills and are able to craft interesting and engaging stories and lessons. You have experience working in cross-cultural settings and are attuned to cultural cues and non-verbal language. You listen with care and can communicate your ideas with love and clarity.

MUST HAVES:
- Bachelor’s degree
- Minimum of 3 years leadership experience
- ‘On the field’ experience in missions, preferably local & global
- Knowledge of and ability to express principles of the Gospel, salvation, mission, culture & poverty
- Willingness to raise financial support

NICE TO HAVES:
- Degree or area of study in applicable field of missions
- Experience in youth or church ministry